

Oregon Association of School Business Officials Board Meeting



Minutes

September 14, 2018

COSA Offices | 10:00 am – 4:00 pm

Linda called the meeting to order at 10:07 am.

In attendance was Tami Montague, Sherry Ely, Olivia Meyers Buch, Marcia Copple, Linda Murray, Linda Darling, Nate Roedel, Josie Hummert, and Angie Peterman.

Linda asked the board to review the minutes from the July 2018 meeting. Linda Darling moved to approve the minutes as submitted. Tami seconded the motion. The motion passed unanimously.

The board reviewed the evaluations for the summer conference for both attendees and exhibitors.

Lauren will take the evaluation feedback to the Associate Membership committee to review and make any recommendations needed to the board in November.

The board entered executive session at 10:45 am.

Linda M. opened discussion about the executive director's evaluation results. Board members submitted their evaluation forms in time for Linda to compile the results.

Tami suggested that the board discuss any areas where they would like to see a goal or development of an area. Nate suggested that focus on preparation of documents for treasurer be done in a more timely manner.

Nate noted that the onboarding process of board members and sharing of information has improved and that more work could be done towards that end goal.

Zone meeting agenda organization could be organized in a more succinct manner. Create working agenda for zone director with notes in addition to the regular attendee agenda. And then connect zone directors with partners ahead of time.

The board noted that they are very grateful for the leadership and passion Angie has for the organization. The benefit for partnerships and relationships when an organization has the leadership OASBO has is limitless in the ability.

Oregon Association of School Business Officials Board Meeting



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Linda will note the wins Angie has had this year with the implementation of Forecast5 statewide. The fact that it was implemented in a way that involved and benefited all districts in the state was of particular importance.

Secondly, the movement of NBMI into the phase of pilot programs out of state is a really great step. Third, the partnership structure and improvement of involvement with business partners and revenue from the program has exceeded expectations for the initial first contracting period.

The board considered going to .8 FTE. Linda will write the evaluation piece and send to the board for final approval and then present it to Angie before the November meeting.

Executive Session ended at 11:15 am.

Angie noted the progress made on Goal 1 of the strategic plan. Alaska is ready to go and was pleased with the MOU proposed by Angie.

Angie noted that the third year of the initial partnership program start is 2019.

On goal 4, the initial feedback has been positive for new attendees in the outreach work being done. The board wants to continue a meeting with new attendees before the start of the summer conference.

The board took a break for lunch.

The zone directors set the meeting dates for March and April. They then discussed topics needed to be covered.

Linda moved the meeting to additional business. Linda M appointed Jackie Olsen to serve as the Professional Development committee.

Linda noted the group activities at the ASBO International Annual Meeting and Exhibits. The board discussed future meetings and locations and how they relate to supporting Claire Hertz in her service on the board of directors.

Angie shared a MOU draft with the board for the pilot NBMI program through Alaska ASBO. She indicated that ALASBO will cover hard travel expenses to have Angie and Vicki Robinson travel to do a training session much like a train the trainer session.

Linda D. moved to authorized Angie to move forward with the MOU as drafted with Alaska. Sherry seconded the motion. The motion passed unanimously.

Oregon Association of School Business Officials Board Meeting



Minutes

Angie discussed the status of the Forecast5 rollout and implementation. She indicated there was significant excitement from all levels of the school system but there are areas of the state that have not yet implemented or have not shown interest in the product.

Still survey members for the Fall Workshop and what vision membership has for the fall event. For the winter conference, Angie will be working with COSA to find a bigger room.

Member survey was last done in 2015. A member survey will be done before the end of the year.

The agreement with Forecast5 includes that Angie will attend the October Forecast5 conference with a board member.

Angie has worked with Jeff McCausland on the Eagle Institute leadership development for many years. She has discussed having the leadership development program he has developed for coming to Oregon to have a pre-conference session for a limited number of attendees. There would be significant cost to bringing the program into the state. The board indicated full support of Angie pursuing bringing the program to Oregon.

Angie noted that she has contracted with a retired business manager to provide interim business manager services to Lebanon SD. She also is working to provide a review of services for a school district.

Linda adjourned the meeting at 2:45 pm.

Respectfully submitted,

Josie Hummert
Executive Assistant