

# Oregon Association of School Business Officials Board Meeting



## Minutes

January 25, 2018

*Salishan Resort, Gleneden Beach, OR | 8:00 am – 2:00 pm*

*[Tami asked Linda M to run the meeting because she could not attend the meeting in person.]*

Linda called the meeting to order at 8:26 am.

In attendance was Lauren MacMillan, Angie Peterman, Linda Darling, Linda Murray, Sherry Ely, Nate Roedel, Karla Averett, Christina Weinard, and Josie Hummert. Participating via conference call was Tami Montague, Alea Renner, and Michelle Morrison.

Linda asked the board if they had reviewed the minutes of the last meeting in November. Linda D. moved to approve minutes as presented. Sherry seconded the motion. The motion was approved unanimously.

Angie shared the agenda for the Winter Conference and activities for the OASBO membership regarding NBMI and other meetings.

The board set dates for the rest of the 2018 board meetings. Josie created appointments on the shared OASBO Board calendar in Google.

The board discussed locations for Fall Workshop and Winter Conference. Space is limited in both venues. They determined they would like to have a more robust conversation at the July meeting about future association event needs and whether current locations and event partnerships with COSA and OSBA were still beneficial.

Angie indicated the Annual Golf Tournament planning needs to be started but asked the board if they had any thoughts about whether golf was the best way to raise money for the scholarship program or did they have ideas about increasing school member participation. Angie will reach out to Dave Harvey, who has indicated he would like to continue organizing the tournament, for ideas. The board suggested the membership be surveyed about other types of fundraising events like bowling or disc golf or some other activity instead of a full golf tournament.

The board discussed ideas for first time attendees. They liked ideas such as including them in the NBMI lunch and having zone directors call first time attendees before the conference. A room will also be set aside on Wednesday from 11:30 – 12:30 for a stand-up, welcome meeting of first time attendees so they can eat lunch together.

Angie presented the survey results from the current partners regarding their first year as partners in the new program.

The board discussed schedule for the summer conference. They suggested one of the workshop sessions be modified to a hot topic session with many tables and potentially with the

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business partners. Angie will share this recommendation with the Professional Development Committee at their upcoming meeting.

Angie opened the discussion about the status of the strategic plan. She provided an update on Goal 1, NBMI, regarding finding instructors and developing an instructor manual.

She also spoke about contracting with Zhai Logan and Vicki Robinson and the work they both are doing related to the NBMI instructors, program administration, training, and other tasks necessary to keep the program moving forward. Angie gave a status update on the rollout of the program with Alaska and Washington.

Angie updated the board on Goal 2, business partner participation. She indicated the survey and results were back and talked about earlier in the meeting.

Angie gave an update on the discussions she has had with some ESDs about meetings and or partnership. Linda D. shared about a meeting held by LBL ESD with component districts where Forecast5 was invited to share their product and the work being done with data. She reported it was well received.

Angie updated the board on implementation of Forecast5 in the state. She indicated the discussion and initial agreement with regionalizing a costing module was reached but will need further development before it is finalized.

The zone directors set the spring zone meeting dates. They discussed agenda topics and voiced support for having the same agenda for all zones with Angie contacting speakers and developing the schedule. They also indicated they would like help with the registration process so Josie will set up Google forms for registration. Josie reminded the directors about the google folders where files should be saved for their zone work.

Angie directed the board to review the legislative committee recommendation from Michael Elliott, Vice Chair of the Legislative Committee. She indicated a small group of legislative committee members and stakeholders will get together the same evening as the board meeting at Salishan to discuss the ideas submitted by Michael to get better and more complete feedback for the fiscal impact statements.

Angie shared the financial statement. She and Nate provided narrative to how the 2017 fiscal year ended.

Linda M. adjourned the meeting at 1:35 pm.

Respectfully Submitted,

Josie Hummert  
Executive Assistant