

# Oregon Association of School Business Officials Board Meeting



## Minutes

May 16, 2017

*Go-To-Meeting | 2:00 – 4:00 pm*

Michelle called the meeting to order at 2:15 pm.

On the call were Michelle Morrison, Tami Montague, Nate Roedel, Scott Florsheim, Alea Renner, Linda Murray, Linda Darling, Josie Hummert and Angie Peterman.

The board reviewed the minutes from the January 2017 meeting. Linda Darling made a motion to approve the minutes as presented. Sherry seconded the motion. The motion passed unanimously.

Pat joined the call at 2:17 pm.

Tami told the board who had been contracted for the keynote speaker and then asked Angie to talk about any logistical issues that have come up. Angie asked the board if they have any thoughts about how to fill the gap for who will run the exhibit hall and registration or whether they are comfortable with Angie deciding whether to hire temporary help or fill the gap. Pat moved to direct Angie to find a solution to staffing of the exhibit hall. Linda Murray seconded the motion. The motion passed unanimously.

Angie presented an idea to the board put forward by a business partner to create a theme for the exhibitors during the show. The board liked the idea and asked Angie to coordinate with the exhibitors signed up and the partner who made the suggestion as to a theme and organization.

Michelle asked Angie to lead the discussion about the executive director contract. She asked the board what their desire was for the next contract and the FTE provided for. The board asked when they would need to make a final decision about FTE. Angie will provide a copy of the current contract and discussion points for the board at the July board meeting. The board will then need to determine whether a change to the FTE is warranted and when to make any changes to the current contract.

Angie discussed the elections of zone directors and the Treasurer position. One candidate has agreed to run for the Treasurer position in July.

Scott's term is ending this July and Angie will be sending information to the Associate Members asking for applications for the position. Angie asked the board if they had any changes to the process, criteria or items requested as part of the application process. Scott suggested including information about the time commitment and meeting schedule with the announcement.

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Zone 5's new zone director is Christina Weinard. Zone 2 needs to be re-elected. Sherry has agreed to serve another term and a ballot will be provided electronically to the Zone 2 members. Zone 4 reelected Karla Averett as their director for the upcoming two year term.

Angie directed the board to the results of the scholarship committee review. Three candidates were presented to the board for approval. Linda Murray motioned to approve the three scholarships. Tami seconded. No other discussion. Motion passed unanimously. The board would like the notification of the recipients to happen as soon as possible.

Angie presented the historical data about membership and conference participation. Michelle requested that a report be pulled every May to review the data.

Michelle asked how the board could support NBMI better. Angie asked the board to continue to participate in calls and meetings to provide the support necessary for all of the cohorts.

Michelle asked for an update on the OSFMA conference and the relationship. Angie talked about the conference and the partnership. The OSFMA Board seems pleased with the current partnership and have indicated their desire to continue.

Angie presented information about ASBO International and the upcoming opportunities. She indicated that she had been asked to be part of a delegation headed to Cuba in October to meet with their education department and learn about their educational system. She requested the board cover half of the cost of the trip. The board asked why they wouldn't cover the entire cost of the trip. The board indicated they thought the value of the information learned would be of high value to the association and the state. Pat moved that the board authorize the executive director to attend the learning trip to Cuba and for the association to pay for the full cost of the trip with the understanding that a presentation about what was learned will be developed and shared at the November or January conferences. Sherry seconded the motion. No other discussion was held and the motion passed unanimously.

Michelle asked if there had been any nominations for the Outstanding Service Award. Angie indicated one had been received but that more announcements would be made to solicit more nominations.

Michelle adjourned the meeting at 3:45 pm.

Respectfully submitted,

Josie Hummert  
Executive Assistant