

**Oregon Association of School Business Officials  
Board Meeting  
Monday/Tuesday, July 20-21, 2015  
Riverhouse Convention Center, Bend, Oregon**

- |     |   |                   |
|-----|---|-------------------|
| 1.  | Call meeting to order   | Mary Knigge       |
| 2.  | Approval of prior meeting minutes   | Mary Knigge       |
| 3.  | June 2015 financial statement   | Michelle Morrison |
|     | a. Review materials to be presented at conference<br>(December 31, 2014 Financial Statements) |                   |
| 4.  | Review Audit Committee Letter   | Mary Knigge       |
| 5.  | New Business Manager Institute update   | Angie/Claire      |
| 6.  | ASBO Annual Conference (Grapevine, TX)  | Angie Peterman    |
|     | a. Finalize Scholarships & Process  |                   |
|     | i. 10 - \$1,500 scholarships (1 per zone & 5 at-large)  |                   |
| 7.  | Appointment of Associate Member Representative  | Mary Knigge       |
| 8.  | Promising Futures Scholarship Awards  | Olivia/Mary       |
| 9.  | Summer Conference – schedule review   | Pat/Angie         |
|     | a. Review program   |                   |
|     | b. Review General Session presenter (Donna Beegle)  |                   |
|     | c. Review and finalize duties of Board members  |                   |
| 10. | Board position (Treasurer) vacancy & election   | Angie Peterman    |
| 11. | Review of 2015 Goals & Updates  | Mary Knigge       |
| 12. | Executive Director Goals Review   | Mary Knigge       |
| 13. | Executive Director Evaluation – September Meeting   | Mary Knigge       |
| 14. | Dues committee review   | Mary Knigge       |
| 15. | Partnership and Sponsorship Programs  | Josie/Scott       |
| 16. | November 2015 Conference Discussion   | Angie Peterman    |
| 17. | Additional Business   | Mary Knigge       |